

SCHOOL DISTRICT OF PITTSVILLE BOARD POLICY

STUDENTS

SCHOOL ADMISSIONS

FOREIGN EXCHANGE STUDENTS

422.1

Statement of Belief

Foreign Exchange Students are encouraged and welcome to attend the Pittsville Public School District. The Foreign Exchange Program is created to facilitate mutual friendship and understanding between students and visiting foreign students, and to be of mutual benefits to the School District, Pittsville students, and families.

Admission Criteria

1. Only students sponsored by recognized exchange programs will be considered for enrollment.
2. All applications for enrollment shall be reviewed and approved by the principal by June 30th of the preceding school year. Before placing a student in a district school, the local area representative and host family must meet with the building principal or representative.
3. The following documents must be on file in the principal's office prior to the first day of attendance:
 - a. Immigration service/visa documents.
 - b. Immigration record with all mandated requirements for school attendance.
 - c. Information regarding any health concerns applicable to the exchange student.
 - d. Copy of progress records from the exchange student's home school.
 - e. Other credentials customarily provided by the sponsoring organization, including documentation that the student is English proficient.
 - f. Evidence of health and accident insurance coverage with a company affiliated with a United States insurance underwriter.
4. The District reserves the right to regulate the number of participating students for each country for the purpose of having a variety of countries represented.

Enrollment, Participation, and Academic Criteria

1. Enrollment is a privilege which will be subject to review for satisfactory performance.
2. Exchange students shall be required to enroll in classes as full-time students.
3. In order to learn more about America, exchange students shall enroll in one (1) year of U.S. History or a reasonable alternative that is pre-approved by the building principal.
4. Ordinarily, exchange students will be members of the class which reflect their chronological age.
5. Exchange students will receive a "Certificate of Attendance" and an official transcript of work done at the high school.
6. Exchange students will not be included in rank-in-class statistics and will not be eligible for academic honors, National Honor Society, or scholarships other than being listed on the honor roll.
7. Exchange students may be recognized at the annual awards program.
8. While regular attendance is required, exchange students are encouraged and invited to visit other schools and classes, accompany their host families on cultural outings, or to present their culture background to other groups.
9. Tuition and registration fees are waived for foreign exchange students. The School District also will provide free transportation to and from school as provided for resident students. All other fees and expenses are the responsibility of the student, family, or exchange program.

10. Exchange students are eligible to participate in all school co-curricular activities. Interscholastic athletic eligibility is subject to the rules of the Wisconsin Interscholastic Athletic Association (WIAA). The District Activities Director is responsible for determining the eligibility of exchange students to participate in interscholastic activities.

Sponsoring Organization and Local Area Representative Criteria

1. Have stated educational goals compatible with those of the Pittsville School District.
2. Select participants (host families and students) on the basis of clear criteria and careful screening to ensure the likelihood of a successful experience for all involved.
3. Communicate regularly with the host school, host family, and exchange student to assess the progress of the student.
4. Provide the school with all required documents and information relevant to the exchange student's visit, including arrivals and departure dates.
5. Manage all immigration needs for the exchange students and coordinate all records and correspondence between the host and home school.
6. It is the responsibility of the area representative to arrange for tutoring services, if needed, before the start of the school year.
7. The area representative will meet with the administrator or designee and host family at the time of registration.

The Pittsville School District reserves the right to accept/reject placement of a foreign exchange student based on these criteria and to terminate the enrollment of any exchange student who does not adequately observe the right and responsibilities of the students of the Pittsville School District.

Adopted: July 28, 1997

Updated: December 10, 2012